

Meeting Minutes for April 23, 2015  
Airport Advisory Board (AAB)  
Custer County, Colorado

- I. The meeting was called to order at 10:05 am by Chairman Anderson.
- II. **Role Call:** Members present: Dallas Anderson, Jack Decker, Bill Geipel, Bob Giacomelli, Dan Green, Robert Jolley, and Bob Koester. Members absent: None. Guests present: None.
- III. **Approval of Minutes:** Bill Geipel moved to approve the minutes of the April 2, 2015 meeting as distributed. Bob Giacomelli seconded and the minutes were approved by unanimous vote. Note: Two AAB meetings were held in April 2015.
- IV. **Amendments to Agenda:** Bob Giacomelli asked that time be allowed to discuss ways the AAB could assist Commissioner Kattnig with the process of establishing a revolving fuel fund account.
- V. **Audience Introductions/Comments:** Not guests were present.
- VI. **Airport Manager's Report** (Robert Jolley): Six members of the AAB inspected the airport 4/21/2015. Aircraft fuel has been ordered and will be delivered on Saturday 4/25/2015. Cost is \$3.5966 per gallon for the 2,000 gallons ordered. Mr. Jolley indicated that the fuel hose used for aircraft refueling will have to be replaced by the end of the second quarter of 2015. Hoses have to be replaced every 10 years. **Jack Decker made a motion to recommend to the BOCC that the hose be replaced and that the recommendation include costs of the hose, shipping, and installation.** Bob Koester seconded the motion. Robert Jolley agreed to obtain two cost estimates and prepare a statement of the consequences of not replacing the hose by the deadline. **The motion carried unanimously.**
- VII. **Fuel Report:** See item VI above. Robert Jolley reported that the BOCC directed the AAB to set a pump price for new fuel at 50 cents above the cost per gallon plus an additional 3.3%. **Bob Giacomelli moved to ask the BOCC to allow the AAB flexibility in the use of the fuel 50 cent adder in order to keep our prices competitive with other airports in the region.** Bob Koester seconded. The flexibility requested would allow the 50 cent adder to be reduced if our fuel prices were out of line with our neighboring airports. **The motion carried unanimously.** Chairman Anderson stated he would calculate a new pump price after the delivery of our latest fuel purchase, taking into account the cost of the fuel and market conditions. At the next BOCC meeting Chairman Anderson will ask the commissioners to approve his recommended price.
- VIII. **Old Business: Proposed revolving fuel fund account:** No report, Commissioner Kattnig was unable to attend the meeting.

**Ride the Rockies:** Chairman Anderson gave Donna Hood airport information for inclusion in Ride the Rockies brochures and advertisements.

**Fly-In:** Being considered for September: Bob Koester spoke with Wes Taylor about Wes coordinating the fly-in, and is planning another more detailed discussion with Wes (along with Robert Jolley) in the near future.

**Repair Lights:** Waiting for an estimate.

**Locks:** Chairman Anderson will order a mechanical door lock to replace the electronic lock that does not work reliably.

**Secretary/Treasurer Position:** Bill Giacomelli moved and Robert Jolley seconded a motion to petition the BOCC to change the airport bylaws. The requested change would allow the AAB Secretary/Treasurer officer position to be either a single combined position or be split into two positions. A majority vote of the AAB would decide if the Secretary/Treasurer responsibilities would be assigned to one or two persons. The motion passed unanimously.

**Reset Door Codes:** The door codes on the overhead doors of the operational-maintenance building will be changed. Too many people know the current codes.

**IX. New Business: Review Mission Statement/Business Plan:** Chairman Anderson requested email comments.

**Discuss maintenance plan (results of April 21 inspection):** Covered in Managers report above. Additional comments: Chairman Anderson was asked to create a category on the report for items currently being handled by one or more AAB members, and to add estimated costs to maintenance items.

**Item not on the agenda:** The AAB is still waiting for a decision by the BOCC on the requested approval of Armstrong Consulting to provide assistance in airport planning. **The AAB requests that a status update be provided by the BOCC.**

X. The meeting adjourned at 11:51. The next AAB meeting is scheduled for May 21, 2015

Respectfully submitted,

Jack Decker, Secretary