

Meeting Minutes for November 19, 2015
Airport Advisory Board (AAB)
Custer County, Colorado

- I. The meeting was called to order by Chairman Anderson at 10:02 am.
- II. **Role Call:** Members present: Dallas Anderson, Robert Jolley, Bob Koester, and Jack Decker. Members absent: Bob Giacomelli, Bill Geipel and Dan Green. One guest attended: Dale Falske. Dale is anticipating a run for County Commissioner, District 2, and indicated he wants to become familiar with the airport and the workings of the Advisory Board.
- III. **Approval of Minutes:** Minutes of the August and October AAB meetings were approved without correction.
- IV. **Airport Manager's Report (Robert Jolley):** A new fuel system Pressure Differential Switch needs to be purchased and installed. Fuel filters are also needed. Mr. Jolley indicated that he would order the Switch and the filters, including an extra large fuel filter.
- V. Fuel Report: 875 gallons sold in October. There were 2,259 gallons in the fuel tank at the end of October and 2,014 gallons at the time of the AAB meeting.
- VI. Airport Fund Report: Cash in airport fund is \$4,700.
- VII. **Financial Report (Jack Decker):** Total expenditures, year to date, for the Airport exceeded income by \$2,821.13.88. Year to date, fuel sales exceed fuel expenses by \$2,513.72. No additional fuel will be needed in 2015, but sales will continue, so this number will improve in November and December.
- VIII. **Old Business: Capital Improvement Plan:** Chairman Anderson handed out new (revised 11/19/2015) draft of the Capital Improvement Plan. This plan will be on the agenda for the December, 2015, Board meeting.
- IX. **New Business: Donations:** Installing a donation box at the airport was discussed. Chairman Anderson volunteered to check the cost of a strong box for donations.

Snow Removal: Bob Koester presented issues with snow removal at the airport. Often after county employees plow the runway, balls of snow are left that melt or soften and then freeze into ice. These "snowballs" need to be cleaned up after the county finishes plowing. Aprons in front of hangers that are actively being used should be cleared as a courtesy. Mr. Koester indicated that he would not be able to help with these tasks to the extent he has in the past due to the demands of his business. The Board members present agreed to help and Robert Jolley agreed to coordinate the effort of handling snow removal.

Meeting Date Change: It was unanimously agreed to change the meeting date for the December 2015 meeting to Tuesday December 15 at 10:00 am.

Security System: In order to adequately capture and preserve airport activity on video the Airport Security system needs additional storage capacity. Robert Jolley motioned to have Chairman Anderson purchase the needed equipment: a 2 TB internal drive and a 3-4 TB external drive to be used for backup. Bob Koester seconded the motion and the motion passed.

Other Items: Chairman Anderson stated he will arrange for the airport truck to be serviced by the county. Chairman Anderson and Robert Jolley volunteered to remove the mower from the airport tractor and attach the snow blade. They also agreed to clean up the mouse droppings in the hanger and in the airport truck and put out traps to control the mouse infestation.

- X. At 10:48 am, Jack Decker moved that the meeting adjourn with Bob Koester seconding. Since all were in agreement, the meeting adjourned. The next AAB meeting is scheduled for December 15, 2015

Respectfully submitted,

Jack Decker, Secretary