

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING, FEBRUARY 3, 2014**

THE BOARD OF COUNTY COMMISSIONERS OF CUSTER COUNTY MET IN REGULAR SESSION IN THE COMMISSIONER'S BOARDROOM.

Commissioner Lynn Attebery called the meeting to order at 9:00 AM and the Pledge of Allegiance was recited.

Roll Call was taken:

Allen Butler	Chairman	Present
Kit Shy	Vice-Chairman	Present
Lynn Attebery	Commissioner	Present
Kris Lang	Deputy Clerk to the Board	Present

No one else was present in the audience.

AGENDA:

Call meeting to order

Pledge of allegiance

Roll Call

Amend agenda

Approval of minutes:

Audience introduction

Public Comment

Commissioner Items

Executive Session

New/Old Business

Weed Board Appointments

Staff Reports: Extension, Public Health Agency, Airport Advisory Board, Human Resource/Finance, Human Services

Commissioner Butler asked if there were any public comments. Hearing none, he continued with the meeting.

Commissioner Butler gave a summary on the Colorado Airport Operators Meeting and the Water Round Table Meeting that he attended.

Commissioner Butler said that the appointments made to the Weed Board required a revision and clarification. He said that Colorado State University (CSU) Extension Agent, Robin Young is proposing that Tom Coffield fill the vacancy left by Chuck Bennett of the Colorado Department of Transportation (CDOT) and that Roger Squire replace Dave Trujillo for the Road and Bridge (R&B) Department.

MOTION by Commissioner Shy, seconded by Commissioner Attebery:

To appoint Tom Coffield to represent CDOT on the Weed Board. To accept the resignation of Dave Trujillo from the Weed Board and appoint Roger Squire to represent the R&B Department on the Weed Board. The motion carried unanimously.

The 2014 Weed Board appointments are as follows: Tom Coffield, Bill Donley, Dick Downey, Jeff Outhier, J.R. Phillips, Jana Gregg, Jim Sperry, Roger Squire, and Robin Young.

Robin Young, CSU Extension Agent met with the BOCC and presented the CSU Extension Custer County 2014 Planning Outline that included: Community Development, Horticulture Agriculture Natural Resources, 4-H and Youth Development and Education. Ms. Young said that she was starting her Masters of Agriculture Extension Education. She applied for the Holistic Management International Course – Whole Farm Planning Training for Agricultural Educators. Ms. Young said that she received scholarships to attend the Western Noxious Invasive Short Course and the Colorado Land Link and Certified Farm Succession Coordinator Training. Mr. Young announced that Lou Swanson, Director of CSU will be in the area for a luncheon on February 12, 2014. She extended an invitation to the BOCC to join the luncheon. She announced that the 4-H Public Speaking Contest was scheduled on March 6, 2014 at 6:00 PM in the Custer County Courtroom.

The BOCC recessed at 9:50 AM.

The BOCC reconvened at 10:00 AM.

The BOCC signed the revised correspondence prepared to the Department of Local Affairs (DOLA) requesting the Planning Grant Funding for the Wetmore Community Center, Wetmore, Colorado.

Gail Stoltzfus RN and Beth Green RN met with the BOCC and gave a report on the Custer County Public Health Agency. Ms. Stoltzfus said that 23 childhood immunizations, 7 adult immunizations and 20 blood pressure screening were administered in January 2014. She said that a total of 793 flu shots were administered from August 2013 to January 2014. She said that she is working on the deliverables for the Emergency Preparedness Response (EPR) Grant and attended the first planning meeting for the school exercise. Ms. Green said that the clinic has had one confirmed influenza case in the last month. She remarked that they are working with the Custer County Clinic finance department to assist them with the billing for the vaccinations that Public Health Agency provides. She said that they have completed the Colorado Volunteer Mobilizer Drill and the webinar instructions for the Colorado Immunization Information System (CIIS). Ms. Stoltzfus gave a report on community outreach and said that the library outreach program continues to be effective. She said that she attended a day at the Capital with the West Central Mental Health Center Staff and met with State Representative Jim Wilson. The 9 Health Fair is scheduled for April 12, 2014. Ms. Stoltzfus said that the Colorado Department of Public Health and Environment (CDPHE) has issued an Amendment on Contract 14-0012A. She presented it to the BOCC for review and signature.

MOTION by Commissioner Shy, seconded by Commissioner Butler:

To approve and sign the Master Contract Amendment #1 for CDPPE Contract 14-0012A as presented. The motion carried unanimously.

Johnny Smith and Bob Jolley of the Airport Advisory Board (AAB) met with the BOCC. Mr. Smith said that the AAB would like to offer the pilots access to the common areas in the airport facility. He said that locks and keypads would be installed to the garage and offices for security purposes. The Board reminded Mr. Smith that Deputy Halpin, Courthouse Security should be given a key for any locks on county buildings or facilities. Mr. Smith remarked that the AAB had some concerns and issues with the security system at the property site. He said the system was being reviewed and re-inspected. He said that the AAB will be changing their monthly meeting from the first Wednesday of the month to the first Thursday of the month. He said that the AAB has reviewed and approved the Custer County Silver West Airport Advisory Board By Laws. Commissioner Butler stated that the By Laws have been reviewed and approved by the County Attorney.

MOTION by Commissioner Shy, seconded by Commissioner Attebery:

To approve and adopt the Custer County Silver West Airport Advisory Board By Laws as presented. The motion carried unanimously.

Mr. Smith signed the correspondence as Chairman of the AAB. Commissioner Butler signed the correspondence as the Chairman of the BOCC. The By Laws will be recorded in the Clerk and Records Office.

Commissioner Butler asked if the AAB was able to calculate or reference the number of times the airport courtesy vehicle was used, how many miles it was driven, and the amount of fuel consumption. Mr. Jolley responded that the vehicle was used by fourteen individuals in 2013 and that there was no record of mileage or fuel consumption. Commissioner Butler said that a voucher for the courtesy vehicle insurance was currently being held pending the outcome of the courtesy car discussion. Mr. Smith said that as a pilot he advocated having a courtesy car at the airport but as the Chairman of the AAB he questioned whether the expense of operation and insurance was an efficient use of airport funds. He said that he was checking into other options that included an agreement with a car rental company or an agreement with some local businesses to provide transportation from the airport. Commissioner Attebery shared concern that the airport fund was subsidized with taxpayer dollars and that not all the taxpayers agree or benefit from the airport courtesy vehicle. He suggested that the AAB research the use of the rotary van for pilots needing transportation.

MOTION by Commissioner Shy, seconded by Commissioner Attebery:

Not to authorize payment of the \$1200.00 voucher for the insurance coverage on the airport courtesy vehicle. The vehicle is not insured and will be removed from the airport property. The vehicle will be parked at the Road and Bridge Department location until a final decision regarding the vehicle is determined. The motion carried unanimously.

Mr. Jolley said that the maintenance on the fuel system has been completed and that he was researching fuel options in an effort to secure a reasonable fuel cost for the summer months. He said that the State Board of Health is requiring that the water at the airport facility be tested. Commissioner Shy suggested that Mr. Jolley contact Jackie Hobby, the P&Z County Sanitarian for the details and regulations regarding the appropriate water testing. Commissioner Attebery expressed concern regarding the county auditor's schedule of findings and questioned costs on the airport hangar leases following the end of the year's audits. The report included possible misstatement of lease obligations or payment terms, the lack of complete records, missing leases, and the necessity to implement procedure and protocol for future leases. Mr. Smith requested a copy of the auditor's findings on the airport lease hangars to share with the AAB members. Commissioner Attebery said that the airport property was owned by the county and that the county is responsible for the complete records of the leasing agreements. Commissioner Shy said it was a complex issue and proposed that the BOCC engage the assistance of the county attorney to review the airport hangar leases, the financial records and formulate a standard lease agreement to be used in the future.

Dawna Hobby, Human Resource/Finance Manager met with the BOCC and gave a report. She said that she had completed and mailed out the employee W-2's. She was completing the 2013 end of the year reports.

Dave Trujillo, Road and Bridge Supervisor met with the BOCC and gave a report. The work completed in December 2013 included: the grading of roads, the plowing of snow, road signs repair and

replacement, tree and bush removal. The work planned for January 2014 will include but not be limited to: the grading of roads, the plowing of snow, road sign repair and replacement, excavation and hauling of materials for culvert replacements, MSHA New Mine Training and the start of weekly safety meetings. Mr. Trujillo submitted the equipment rates for the towns and a draft job description of the Road and Bridge Supervisor to the BOCC for review. He reported that the ad for the crushing bids is being published. He requested that the boot and clothing allowance procedure be revised to one allowance per year that would include boots and or clothing. He reported that Roger Squire and Dani Walden will be attending the Rocky Mountain Asphalt Conference and Equipment Show in Denver. Mr. Trujillo asked the BOCC to consider recognizing Landfill Supervisor, Rusty Christensen for twenty five years of service with a county jacket.

The work completed in January 2014 included: the plowing of snow, the grading of roads, the building of cattle guards, the repair and replacement of road signs. The work planned for February will include but not be limited to: the plowing of snow, the grading of roads, the hauling of material for the Oak Creek Grade Project and the preparation of the south pit for gravel crushing. Mr. Trujillo said that the Road and Bridge Wetmore Shop will need a welding unit and that he was currently receiving bids.

The BOCC recessed at 12:20 PM.

The BOCC reconvened at 12:35 PM

Laura Lockhart, Human Services Director met with the BOCC and gave a report. She presented the Expenditures & Unexpended Balances; the State Allocations; the Energy Outreach Colorado Expenditures and TEFAP County Allocations for December 2013. She said that she has received correspondence on behalf of the BOCC from the Colorado Child Hotline Committee regarding the proposed Colorado Child Abuse and Neglect Hotline. The correspondence is asking for Custer County's support on the project. Following a discussion the BOCC agreed to send an e-mail response stating that they had received the information but there were numerous unknowns regarding the project and are looking forward to additional information and clarification when it becomes available.

Commissioner Butler asked if there was any more business to discuss. Hearing none, he adjourned the meeting at 1:25 PM.

Debbie Livengood, Clerk and Recorder
Attest

Allen Butler,
Commissioner