

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING, NOVEMBER 30, 2015**

THE BOARD OF COUNTY COMMISSIONERS OF CUSTER COUNTY MET IN REGULAR SESSION IN THE COMMISSIONER'S BOARDROOM.

Commissioner Kit Shy called the meeting to order at 9:00 AM and the Pledge of Allegiance was recited.

Roll Call was taken:

Kit Shy	Chairman	Present
Lynn Attebery	Vice Chair	Present
Bob Kattnig	Commissioner	Present
Clint Smith	Attorney	Present
Kris Lang	Deputy Clerk to the Board	Present

Also present: Donna Hood, Wayne Ewing, reporter for the Wet Mountain Tribune, and Paul Sage, reporter for the Sangre DeCristo Sentinel.

AGENDA:

Call meeting to order

Pledge of allegiance

Roll Call

Amend agenda

Audience introduction

Public Comment

Approval of minutes

Commissioner Items

Attorney Items

Executive Session

New/Old Business

Review vouchers and sign checks

- Office of Emergency Management Job Description
 - Transfer of funds from Records Restoration to County General – K. Camper
 - Rocky Mountain Behavioral Health Inc. - T. Ulibarri
 - Planning & Zoning Property Compliance – J. Hobby
 - Shared Nursing Services - Gail Stoltzfus, Public Health Agency; Mark Paylor, Custer County School Superintendent
 - Staff Meeting
- Courthouse Closure on December 15, 2015 (12pm-2pm) Holiday Celebration
BOCC Meeting January 2016 (Appointment/Staff Report) discussion

AMEND AGENDA

Commissioner Kattnig remarked that he would like to discuss the agreement between Custer County and Valley Assisted Living Inc. (VALI) for the use of the motor vehicle owned by Custer County. Kris Lang, Administrative Assistant, commented that the topic was on the agenda for review at the December 8, 2015 BOCC meeting. Commissioner Kattnig said that he would present written confirmation from VALI requesting the continuation of the current agreement at the December 8, 2015 BOCC meeting.

PUBLIC COMMENT

Commissioner Shy asked if there were any public comments. Donna Hood asked for a status update on the flag pole she previously offered to the Veterans Service Office (VSO). The VSO is currently in discussion with the American Legion to determine the proper process for the disassembling and reassembling of the donated flag pole. Ms. Hood asked for a status update on the electrical upgrades being proposed at the fairground property. Commissioner Shy said that the walk-thru and inspection revealed that a lot more service revisions, electrical repairs and upgrades will be required at the property. He expressed concern that the cost estimate will be substantially higher than anticipated and that funding for the total project would not be available at this time. He commented that a scaled back alternative solution could include the use of a generator at the site during the 2016 county fair days. Commissioner Shy said that a written estimate from Hough Electric is being prepared and will be forwarded to the BOCC for review and discussion at a later date. Ms. Hood asked if additional estimates will be required. Commissioner Attebery said that according to the county purchasing policy, additional bids were necessary. Ms. Hood said she will follow-up to obtain additional estimates. She remarked that there were other areas of the fairground facility that need to be addressed prior to the fair.

APPROVAL OF MINUTES

MOTION by Commissioner Attebery, seconded by Commissioner Kattnig:

To approve the minutes from the November 9, and November 10, 2015 BOCC meeting as presented. The motion carried unanimously.

COMMISSIONER ITEMS

Commissioner Kattnig said he attended the Veteran's Day Dinner Ceremony on November 11, 2015. He said that he met with Christe Culp of DOLA and Charles Bogle of the Economic Development Corporation to discuss future economic development grant funding options. He also gave a report on the recent Action 22 meeting and the goals of the organization.

Commissioner Attebery said that the DOLA contract for the Wetmore Community Center/Library Project has been approved at the state level and has a project start date of November 20, 2015. He said that the county now has 45 days to publish a request for contractor bids and 90 days to hire a contractor. Commissioner Attebery remarked that he is working with the IT Director to complete the presentation for the Underfunded Courthouse Facility Commission scheduled on December 4, 2015. Commissioner Kattnig commented that he would also be in attendance for the presentation.

Commissioner Shy said that the grant application through CDOT for the bridge rehabilitation at Hermit Road and Grape Creek has been completed. He remarked that the project qualifies for rehabilitation but the request would include a request for replacement due to the rapid change of the rating since the last analysis. . The grant application is in the amount of \$140,000.00 and will require a 20% county match which can be met with in-kind services.

MOTION by Commissioner Kattnig, seconded by Commissioner Shy:

To authorize the chairman to continue with the CDOT grant application submission process for the bridge replacement at Hermit Road and Grape Creek. The motion carried unanimously.

ATTORNEY ITEMS

Clint Smith, Attorney, presented the Board with the revised lease agreement between Custer County and Search and Rescue (SAR) for the use and facilitation of the current building being utilized by SAR for their review. The agreement will be addressed at the December 8, 2015 BOCC meeting. Commissioner Kattnig asked Cindy Howard if she could present the estimates and bids related to the roof repair at the SAR building for review at the same meeting of December 8, 2015. Ms. Howard agreed.

EXECUTIVE SESSION

None at this time.

NEW/OLD BUSINESS

Payroll and Accounts Payable

County payroll and accounts payable were approved from the following funds:

County General	\$238,729.91
Road and Bridge	\$177,399.12
Emergency Services	\$ 35,674.46
Human Services	\$ 40,387.99
SI	\$ 0
Capital Improvement	\$ 1,488.54
Airport Fund	\$ 511.55
Tourism	\$ 578.97
CTF	\$ 692.00
Total	\$495,462.54

MOTION by Commissioner Attebery, seconded by Commissioner Kattnig:

To approve the November 2015 payroll and accounts payables.

Office of Emergency Management (OEM) Job Description

Commissioner Shy said that the Board will research and review several OEM job description outlines to create a specific description of the roles and responsibilities for the new OEM Director. Input and suggestions related to the role will be sought from the Custer Emergency Services (CES) Board. The approved final job description will be properly advertised. The BOCC will appoint a search committee to complete the initial interviewing process. The BOCC will interview the recommended applicants and make a final determination for hire. Commissioner Kattnig said that as a transparency method, that he would like public participation and involvement during the search committee process. Commissioner Attebery strongly disagreed with the statement and said that the county has policies and procedures in place regarding the screening and interviewing process for the potential applicants. Commissioner Shy tabled the discussion and said that the topic would be added to the agenda for the December 7, 2015 BOCC meeting for future discussion and review.

Transfer of funds from Records Restoration to County General – K. Camper

Kelley Camper, Clerk and Recorder, addressed the BOCC and said that the first phase of the records restoration project has been completed. She requested a transfer of \$23,068.69 from the Records Restoration Fund to the County General Fund to pay for the service.

MOTION by Commissioner Kattnig, seconded by Commissioner Shy:

To transfer \$23,068.69 from the Records Restoration Fund to the County General Fund as requested. The motion carried unanimously.

Rocky Mountain Behavioral Health Inc. - T. Ulibarri

Ted Ulibarri, Clinical Manager, Rocky Mountain Behavioral Health (RMBH) met with the BOCC and provided the statistics requested. He said that since 2013 RMBH has served over fifty clients from the Westcliffe area. He remarked that currently there are twelve clients being served from the Westcliffe area. Mr. Ulibarri said that he will continue to research space options. He said that he was currently following up with St. Luke’s Parish, and the All Aboard Westcliffe facility, and will contact the Custer County Community Clinic (CCCC). Commissioner Kattnig said that he spoke with Delwin Lester, Executive Director of the CCCC, and the clinic facility was not able to offer any space or opportunity for the program.

Mr. Ulibarri said he would continue to research other avenues but inquired as to the availability in the resource center annex. Commissioner Kattnig said that the VSO utilizes the facility four days per week and that he still had concerns in further limiting the availability of the facility. Sheriff Byerly and Deputy Halpin said they supported the program and offered to share their sheriff office interview room in the resource center annex on a need basis. Commissioner Kattnig asked if RMBH services could be extended to the veterans of the community. Mr. Ulibarri said that was a consideration. Commissioner Kattnig said that he, Mr. Ulibarri, and Tim Swartz, VSO, meet next week to discuss the options of providing services in the resource center annex. The work session is scheduled for 2:00 PM on December 7, 2015.

Planning & Zoning Property Compliance – J. Hobby

Jackie Hobby, Planning and Zoning Director, introduced Andrew Zeller, Sangre DeCristo Seminary, and Doug McClain, Horn Creek Conference Grounds, to the BOCC. She said that they are neighboring parties and are in agreement and able to resolve two small boundary issues on their adjoining properties among themselves. She said that she supported their proposed actions and recommendation to the BOCC. The Board agreed.

Ms. Hobby presented a situation involving a temporary cul-de-sac and proposed vacation at Sangre Drive and Melody Lane. She requested approval of the temporary cul-de-sac. Commissioner Kattnig expressed concern on whether the topic should be referred to the Planning Commission (PC) for a ruling. Ms. Hobby said that these types of topics and issues can be handled in house and were not required to go before the PC.

MOTION by Commissioner Shy, seconded by Commissioner Kattnig:

To vacate the temporary cul-de-sac on Melody Lane encumbering lots 130 and 131 of the Antelope Valley Subdivision, Filing No. 4 as filed under reception #106278. This motion is made with the understanding that his action will only vacate the temporary cul-de-sac not affecting the alignment or terminus of said Melody Lane. The motion carried unanimously.

Shared Nursing Services - Gail Stoltzfus, Public Health Agency; Mark Paylor, Custer County School Superintendent

Gail Stoltzfus said that in the future she would like to see the county and the school joining forces to develop a collaboration regarding the nursing services at the school. She proposed having the school and the public health agency share the cost of a full time nursing position. This position would provide certified nursing services necessary at the school during regular hours and assist the public health agency during the remainder of the time. Mark Paylor said that in the past a school nurse was provided under the Board of Cooperative Educational Services (BOCES) program but that is no longer the case. He said that currently the school has coverage and is operational until the end of the year but he shared interest in exploring shared opportunities before the next budget cycle. Commissioner Shy said that he supported a future collaboration and said that the county could review the option during the county budget hearings scheduled in 2016. He also proposed including the Custer Emergency Services (CES) in the discussion. Commissioner Kattnig agreed.

Staff Meeting

- Courthouse Closure on December 15, 2015 (12pm-2pm) Holiday Celebration
- BOCC Meeting January 2016 (Appointment/Staff Report) discussion

The department heads, elected officials, and staff, met with the BOCC for the staff meeting. Present were: Kelley Camper, Jackie Hobby, Dawna Hobby, Beth Green, Gail Stoltzfus, JD Henrich, Robin Young, and Laura Lockhart. The following topics were discussed.

- Courthouse closure on December 15, 2015 for a holiday celebration. The appropriate public notifications will be posted on the courthouse doors and the county website.

MOTION by Commissioner Attebery, seconded by Commissioner Kattnig:

To approve the closure of the courthouse from 12:00 PM to 2:00 PM on December 15, 2015 for a holiday celebration. The motion carried unanimously.

- The agenda for the BOCC meeting on January 4 and 5, 2016 will not include monthly departmental reports and be limited to 2015 scheduling and appointments.
- Weigh and Win Program
- Assessor Department State Audit

Commissioner Shy asked if there was any more business to discuss. Hearing none, he adjourned the meeting at 11:00 AM.

Kelley Camper, Clerk and Recorder
Attest

Christopher L. (Kit) Shy,
Chairman

(Audio Recordings of the BOCC meetings are available for public review and purchase)