

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING, DECEMBER 16, 2008**

THE BOARD OF COUNTY COMMISSIONERS OF CUSTER COUNTY MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT:

Kit Shy	Chairman
Dick Downey	Vice-Chairman
Carole Custer	Commissioner
Kris Lang	Deputy Clerk to the Board

Also present was Nora Drenner, reporter for the Wet Mountain Tribune and commissioners elect Lynn Attebery, Jim Austin and several community members.

8:30 AM Call meeting to order
Pledge of Allegiance
Old Business
Approved of minutes; November 18 and 26 of 2008
Upper Arkansas Water Conservancy District – letter of support
2-1-1 Proclamation – review

9:00 AM Roger Camper – Scale House review

9:30 AM Pete LoPresti – Club America update

10:00 AM PUBLIC HEARING
Community Service Block Grant (CSBG) 2009 Plan
Stephanie Freeman – UAACOG
Laura Lockhart – Human Services Director

10:30 AM Bob Senderhauf – Upper Arkansas Water Conservancy District Report

11:00 AM Personnel Policy Handbook Workshop
Department Heads

The meeting was called to order at 8:30 AM and the Pledge of Allegiance was recited.

Commissioner Shy reviewed the request for a letter of support from the Upper Arkansas Water Conservancy District for a water supply reserve account grant. Following a brief discussion the Board agreed to have Commissioner Custer prepare the letter of support for their review. The BOCC letter of support will reference the U.S. Department of the Interior, U.S. Geological Survey Joint Funding Agreement #08C4CO08054000 with the County.

Commissioner Shy addressed the Custer County Total Service Agreement with ACS and inquired whether it was finalized for authorization. Treasurer, Virginia Trujillo responded that County Attorney, John Naylor was in the process of reviewing the agreement and pending his approval the BOCC Chairman would be required to sign the agreement.

The Board reviewed the 2-1-1 Proclamation submitted by Elizabeth French and Kris Lang. The final approval and acceptance of the proclamation is scheduled for the December 31, 2008 BOCC meeting.

Commissioner Custer reported that the schedule for the janitorial services provided by Julie Trombley would be from 3:30 PM to 6:30 PM Monday through Friday with four additional weekend hours. She reported that Julie Trombley and Kris Lang will prepare an electronic spread sheet outlining the janitorial services required and the time allotted to create an accurate job description. Commissioner Custer reported that recycling baskets will have laminated recycling labels on them. She said these recycling baskets will be placed in offices and departments that have requested them and advised the cost of these materials was paid with the profits made from previous recycling efforts.

Commissioner Custer remarked that the BOCC was in the process of preparing the letter of reprimand for Russ Conner. Following a brief discussion the Board agreed to forward their notations to Commissioner Custer and asked her to prepare the reprimand for their review. Commissioner Downey requested the letter reference facts and not innuendos' or rumors.

Commissioner Elect Jim Austin advised he contacted close-proximity residents for certification and scale house coverage. He suggested the installation of a combination lock system on the scale house for valley agriculture haulers use and advised two installation estimates had been received for the system; the lowest bid being Timberline Suppliers.

Commissioner Shy asked Roger Camper of Timberline Suppliers to address the board. The Board approved the purchase and installation of the combination lock system as submitted. Mr. Camper also agreed to provide building maintenance on an hourly plus materials contractual interim basis until the end of January 2009. Commissioner Custer advised after that date any permanent maintenance services would require a public bid. The BOCC agreed that any building maintenance requests would require review and approval by a the board member before they become an authorized service order. Commissioner Custer remarked that any maintenance should be completed with the minimal amount of disruption to the department or office requesting the service. Following a brief discussion the board determined that Commissioners Elect Lynn Attebery and Jim Austin, Roger Camper and Russ Conner schedule an orientation and building maintenance walk-thru at a future date.

The BOCC recessed at 9:25 AM.

The BOCC reconvened at 9:40 AM.

Pete LoPresti, Custer 2020 Board of Director gave the Board a financial and operational update report on Club America. He remarked that the board of directors of the West Custer County Hospital District have agreed to serve as the sponsoring agent for a grant request though the Colorado Department of Local Affairs and requested a letter of support from the Board of County Commissioners. Commissioner Custer responded that the BOCC requires an executive summary for review so that the letter of support will identify and address specific issues. Mr. LoPresti replied he would forward a summary to the Board for review as soon as possible and Commissioner Custer responded a letter of support would follow the review.

The BOCC recessed at 10:00 AM.

The Board reconvened at 10:15AM

Commissioner Shy closed the regular meeting and opened the Public Hearing.

PUBLIC HEARING
COMMUNITY SERVICE BLOCK GRANT (CSBG) 2009 PLAN
DECEMBER 16, 2008 10:15 AM

Human Service Director, Laura Lockhart advised the Public Hearing was a second phase to meet the notification and publication requirements of the CSBG Public Hearing.

Commissioner Shy asked if there was anyone wishing to speak. Hearing none he closed the Public Hearing and returned to regular session.

MOTION by Commissioner Downey, seconded by Commissioner Custer:

Accepting the conditions and outline of the emergency services provided under the Community Service Block Grant (CSBG) 2009 as presented by Stephanie Freeman – UAACOG and Laura Lockhart – Human Service Director at the November 26, 2008 Public Hearing. Motion carried unanimously. Contracts were also Assigned for legal services and merit system compliance with Social Services.

Bob Senderhauf met with the BOCC and gave a quarterly report on the Upper Arkansas Conservancy Water District (UACWD). He distributed correspondence to the BOCC along with the Western Water Law and Report by Justice Greg Hobbs, Colorado Supreme Court discussed at the August 29, 2008 BOCC meeting. He remarked that he attends and participates in the UACWD and the Round Mountain Water and Sanitation meetings and stated the meetings were transparent and open to the public. He was concerned that the media portrayed them otherwise.

Planning and Zoning Director, Jackie Hobby addressed the board regarding edits in the Septic Regulation referencing the ISDS. Following a brief review the Board instructed Ms. Hobby to make the revision with review and approval scheduled at the December 31, 2008 BOCC meeting.

MOTION by Commissioner Downey, seconded by Commissioner Custer:

To approve the minutes of November 18, 2008 and November 26, 2008. Motion carried unanimously.

The department heads met with the BOCC for a personnel policy handbook workshop. Those present were: Rusty Christiansen, Karen Crumbaker, Fred Jobe, Kristi Geroux, JD Henrich, Dawna Hobby, Jackie Hobby, Debbie Livengood, Laura Lockhart, Dave Trujillo and Virginia Trujillo.

Debbie Livengood spoke on behalf of the department heads present and said it was their general consensus that the draft of the personnel policy handbook they were given to review was too lengthy and appeared to be more of a formal document related to larger counties than a handbook for Custer County.

Kristi Geroux said it was confusing and opened the door for miscommunication and misinformation.

Approved 12/31/08

The department heads were in agreement to discard the draft and proposed reviewing and amending the personnel policy handbook of 2000.

Commissioner Shy advised that C.R.S. 30-2-104 required that the county elected officials agree before an adoption of county policy could proceed.

Commissioner Custer thanked the department heads for their input and requested they review and draft revisions of the 2000 personnel policy manual on record for discussion at the staff meeting in January of 2009. She said the final draft would require review and approval from the County Attorney, John Naylor and suggested seeking input and guidance from County Technical Service Inc.

Commissioner Shy announced that Roger Camper would be providing building maintenance on a contractual basis until the end of January 2009. Any maintenance requests should be forwarded to the Board for review and service order authorization. Commissioner Custer advised that Mr. Camper has been informed that building maintenance should be completed with the least amount of department disruption.

Commissioner Custer announced that the contractual janitorial service schedule has been revised to 3:30 PM - 6:30 PM Monday through Friday with several weekend hours. She asked the department heads to submit a list of janitorial services requested to Julie Trombley and advised Julie Trombley and Kris Lang will prepare an electronic spreadsheet outlining the janitorial services requested and time allotted for completion. This information will support the janitorial job description in process. She also reported the recycling baskets being distributed throughout the court house were purchased with recycling profit funds.

The BOCC and Department Heads discussed the opening and closing of the court house exterior doors and it was agreed that the department heads would open the doors in the morning and Julie Trombley would lock the exterior doors at 4:00 PM..

Commissioner Custer said an energy efficient audit for the court house would be scheduled in 2009 to help us take steps to be more efficient and cost effective.

MOTION by Commissioner Downey, seconded by Commissioner Custer:

To adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 12:10 PM.