

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
JANUARY 20, 2017**

THE BOARD OF COUNTY COMMISSIONERS OF CUSTER COUNTY MET IN REGULAR SESSION IN THE COMMISSIONERS BOARDROOM.

The meeting was called to order by Commissioner Kattnig at 9:02 AM and the Pledge of Allegiance was recited. Roll call was taken and the following were present:

Bob Kattnig	Chairman
Donna Hood	Vice-Chairman
Jay Printz	Commissioner
Lori Bistodeau	Deputy Clerk to the Board
Clint Smith	County Attorney

AMENDMENTS TO THE AGENDA

None

APPROVAL OF MINUTES

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to accept the minutes from January 10, 2017. Motion carried unanimously.**

AUDIENCE INTRODUCTIONS

Present in the audience were BOCC Administrative Assistant, Brenda Gaide; Airport Advisory Board member, Dallas Anderson; Planning and Zoning Director, Jackie Hobby; Eric Foster; Danny Biddinger; Wayne Ewing; John Johnston; Pat Bailey; Paul Sage; and Airport Advisory Board member, Alan Butler.

COMMISSIONER ITEMS

Commissioner Hood spoke about attending the CCI new commissioner training; she met with the tourism board; she also met with IT Director, Chuck Ippolito, to ask him to get bids for laptops for the three commissioners, with the funding coming from her January salary; she will also be donating her salary back throughout the year; she would like to know the protocol for responding to email from citizens; and she requested a workshop to meet with IT Director, Chuck Ippolito, and another workshop with CSU Extension Agent superiors and 4-H Foundation.

Commissioner Printz met with the Airport Board and Recycling; and has been in contact with Dark Skies.

Commissioner Kattnig attended the Sheriff's Office award banquet; met with Custer Emergency Services; and attended the 911 meeting.

#### ATTORNEY ITEMS

County Attorney, Clint Smith, prepared a confidential memo for the BOCC regarding the Open Meetings Law; prepared a memo regarding appointments to the Planning Commission and Board of Zoning Adjustment; he would like to schedule a workshop for the marijuana ordinance that he drafted.

#### NEW AND OLD BUSINESS

##### CUSTER COUNTY CORPS OF CHAPLAINS/EMERGENCY RESPONDING CHAPLAINS

Eric Foster, with the Custer County Corps of Chaplains, met with the BOCC to explain the organization and how it works. They want to provide support to victims and emergency services personnel during emergency situations. He is asking to be a part of the county charter. County Attorney, Clint Smith, stated that he wasn't aware of a county charter. The county is a political subdivision of the State of Colorado. He didn't feel that this organization could actually be under county authority, but rather the BOCC endorse them under a county resolution. Eric will contact other organizations to see how they are set up.

##### INTERNATIONAL DARK SKIES

Jim Bradburn met with the BOCC to ask for their support in designating the Wet Mountain Valley as an International Dark Sky Preserve. This requires a defined geographical description of the valley; county lighting ordinances; and approval from county residents. The board asked Jim to move ahead with the process.

##### ADMINISTRATIVE ASSISTANT TO THE BOARD

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to appoint Brenda Gaide as Administrative Assistant to the Board of County Commissioners. Motion carried unanimously.**

##### AIRPORT

Airport Board member, Dallas Anderson, met with the BOCC to discuss a problem with plowing the snow from the runway and taxiways. The Airport Board would like for the snow to be removed in a timely manner after it stops snowing. Commissioner Kattnig stated that it is the responsibility of the Road and Bridge Department for plowing at the airport, and discussed the liability problems with having it plowed by the Airport Board. This will be discussed further after a new Road and Bridge Supervisor is chosen.

##### BOARD OF ZONING ADJUSTMENT AND PLANNING COMMISSION BOARD APPOINTMENTS

Commissioner Kattnig stated that Planning Commission board member, Vic Barnes, would not be present at this meeting so these appointments would be tabled until the January 31, 2017 BOCC meeting.

##### CUSTER COUNTY BOARD OF HEALTH

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to appoint the Board of County Commissioners as the Board of Health. Motion carried unanimously.**

#### CUSTER COUNTY HEALTH NURSE POSITION

Commissioner Kattnig stated that they have a job description draft for the County Health Nurse. The board was hoping to fill it internally. Since nobody applied internally, they will need to advertise the position. The board will continue to work on the job description.

Planning Commission board member, Pat Bailey, asked the board to make a motion to table the Board of Zoning Adjustment and Planning Commission boards.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to postpone the decision until January 31, 2017. Motion carried unanimously.**

#### UNDERFUNDED COURTHOUSE GRANT

The county received a planning grant in the amount of \$145,000. Commissioner Kattnig recommends sending out a request for proposal as soon as possible in order to move forward with the planning portion of this grant so that they can fulfill deadlines.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to approve the request for proposals to be sent out as soon as practical once the paperwork is done. Motion carried unanimously.**

County Sheriff, Shannon Byerly, informed the board that the numbers that were stated in the Wet Mountain Tribune for use of the courthouse were inaccurate. In January 2017, 15 of the 20 business days there was some type of court in session, and there were 200 people slated to appear in court. He stated accurate information needs to go out to the public so that it will help with public support. Lisa Rowe, 11<sup>th</sup> Judicial District Administrator, informed the BOCC that she would be available to help with anything the BOCC needs during the grant process.

#### COURT SECURITY COMMITTEE

The Courthouse Security Grant is administered by the State Judicial and each county has a team that consists of one County Commissioner, the Chief Judge, and the Sheriff. The grant money is generated through court funds.

#### CUSTER COUNTY SCHOOL DISTRICT MEMORANDUM OF UNDERSTANDING

OEM Director, Cindy Howard, stated that the School Board would like to make some changes to the MOU.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to table the MOU Agreement between the school and the county regarding evacuation plans until the school finalizes what they would like and the BOCC will review it at that time. Motion carried unanimously.**

CONTINUITY OF OPERATIONS PLAN (COOP)

Office of Emergency Management Director, Cindy Howard, emailed a table out to all individuals involved in the plan. She needs assistance with choosing alternate locations in case of an emergency. Cindy will work with Commissioner Hood to get this plan finalized.

The BOCC recessed at 12:00 p.m. and reconvened at 12:10 p.m.

The board reviewed some sample requests for proposal (RFP) for the Underfunded Courthouse Grant. They spoke with Rebecca Silva with Anderson Hallas Architects, by phone, to ask for suggestions for the RFP. She will email these to BOCC Administrative Assistant, Brenda Gaide.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to go into Executive Session for the purpose of discussing personnel matters citing C.R.S. 24-6-402 (4) (f). Motion carried unanimously.**

The board reconvened into regular session at 1:19 p.m.

Commissioner Kattng confirmed that the discussion remained on topic and that no matters were adopted and no actions or decisions were made. County Attorney, Clint Smith, confirmed this.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to approve a job description for Road and Bridge Supervisor, and that the description be disseminated to the appropriate Custer County employees, and those who desire to apply shall do so no later than 4:00 p.m. January 27<sup>th</sup> by submitting an application, a letter of interest, and a resume outlining job experience pertaining to the position to Human Resource Director, Dawna Hobby. Motion carried unanimously.**

**MOTION by Commissioner Hood, seconded by Commissioner Printz, that the Public Health Nurse job description be addressed in the same format as the Road and Bridge Supervisor. Motion carried unanimously.**

**MOTION by Commissioner Printz, seconded by Commissioner Hood, to go into Executive Session for the purpose of obtaining legal advice citing C.R.S. 24-6-402 (4) (b). Motion carried unanimously.**

The board reconvened into regular session at 1:47 p.m.

Commissioner Kattng confirmed that the discussion remained on topic and that no matters were adopted and no actions or decisions were made. County Attorney, Clint Smith, confirmed this, and stated that they discussed an email from the Wet Mountain Tribune demanding a response from the BOCC to certain questions.

**MOTION by Commissioner Printz, seconded by Commissioner Hood, that the response to the inquiry by the Wet Mountain Tribune that was prepared by Clint Smith be approved, and the board authorizes Clint to send a response on their behalf. Motion carried unanimously.**

Having no further business, Commissioner Kattnig adjourned the meeting at 1:50 p.m.

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BOCC Chairman, Bob Kattnig

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Attest:  
County Clerk & Recorder, Kelley S. Camper