

**Custer County Fair Board**

Regular Board Meeting

*March 26<sup>th</sup>, 2018 5:30pm*

Silver Cliff Town Hall

Called to order by Vice President Lynetta Gilmore at 5:40pm

Present- Sue, Brianna, Shannon, Alisha, Cheryl, George, Lynetta, Ileen

A hard copy of the treasurers report was given to all in attendance. Alisha made motion to approve, Cheryl seconded the motion. All in favor and motion carried.

Cheryl requested the previous meetings minutes be amended to change the sentence that reads, "In order to receive grants the county will have to own the land." She asked it be changed to "may" instead of "will have." She also asked that the sentence "Need to hire and engineer to develop master plan." Be restated to say- looking for volunteers to develop a master plan.

After changes were made Cheryl made motion to approve prior meetings minutes and Alisha seconded. All in favor and motion carried.

Old business-

Cheryl gave report on Bids on Capital Improvement. She passed out a hard copy of the information.

In regards to the chain link fence repair- George stated that he will get some volunteers from the Saddle Club and they will fix it.

Hog Pens reinforced—Looking for possible donations. 10 4 x 6 pens are \$500/piece for a pen with a gate. Cheryl would like to resign from heading up Capital Improvements as she states she is just not here enough to complete what needs to be done, ie meeting with contractors.

Roof Repair of steer barn and indoor project building- \$13,000. Ileen says we have \$5,000 from the county and \$5000 from the sale committee and that was approved at a previous meeting.

Completion of Fair Book review--- Shannon is working on the book and needs all edits by April 18<sup>th</sup> to ensure that it is complete and ready to be reviewed before the next Fair Board Meeting. She asked anyone with changes, corrections, additions, etc to stop by the extension office and give them to her.

Brianna asked in regards to the Fair Book if it was possible to get all the fair book and schedule online to better reach our community. Shannon is working on updating the website as it has not been since 2008. Brianna also asked if she could reach out to the community to encourage more participation in the open division from county residents. Cheryl made a motion and Alisha seconded. All in favor, motion carried.

## New Business

1. Fair Veterinarian- Alisha states she spoke with Julie and she agreed to be the fair vet for 2018

### 2. Committee Reports-

a. Sales Committee- Ileen reported that the auctioneer is Alan Woolsey, he will talk to his wife and possibly they will bring their trailer and clerk the whole sale. Ileen also spoke with Britt at Rocky Mountain Livestock Sale he would also possibly be able to bring a clerk to do the sale. Sale committee will meet soon to order buckles. Sale committee is asking for ideas for buyers gifts, Ileen thinks that we will have enough bags and possibly have caps.

b. Judges Committee- Will have a meeting on Friday at Dianes Office.

c. Capital Improvement- see "Old Business" above.

3. Protest Form was reviewed and amended. See attachment.

4. Fair Board Bylaws were reviewed and amended. See attachment—will continue review at next meeting.

Extension Report- Shannon gave report she has advisory committee up and running. She passed out cyberbullying policy and will be reviewed by next meeting.

Meeting was adjourned at 8:25pm

# Capital Improvements

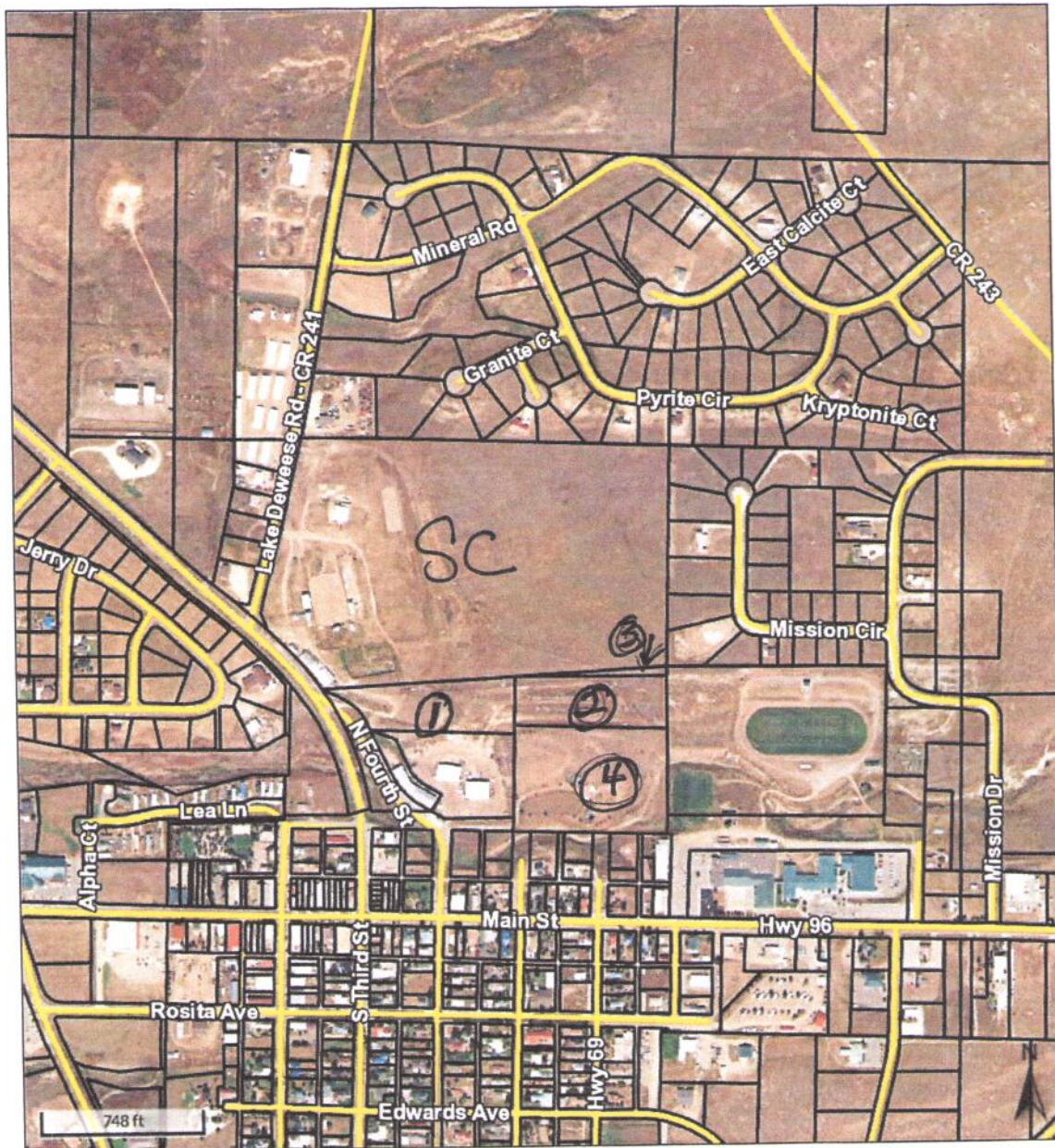
## Recent Activities & Info 3/26/18

- Invitations to all those identified at last meeting and all have accepted
  - Some can be more involved than others
- A group met at fair grounds – Diane, Lance, Trinity, Cheryl
  - Look at near term need to get more information before obtaining bids
  - Questions:
    - Reinforcing pens or portable pens – sizes, quantities of each
    - Was there anything in 2018 budget for facilities?
- Met with George regarding Saddle Club additional land use
- Contacted county assessor to request specifics/plats of adjacent county-owned land – pending, may meet at fair grounds next week
- Was scheduled to meet last week with the El Paso county commissioner that oversaw their 2015 Fair Grounds Master Plan
  - Tom provided a few questions for me to ask
  - She had to reschedule for next week
- Created comprehensive list of grants and other funding opportunities

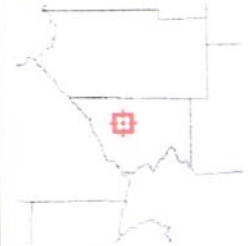


# Recent Activities & Info, cont'd

- Current Bids
  - Roof bid - \$13K, just replacement, still waiting for rebuilding option
  - Preliminary pricing of portable pens is \$500-\$600 each, minimum – want to request donations but need info
  - Need volunteers to fix chain link fence with materials from Saddle Club
  - Can volunteers reinforce pens?
- Future efforts
  - Meet with EPCo commissioner
  - Continue to research grants and requirements – land ownership, cost sharing, master plan requirements
  - Draft plan for presentation to BOCC to get approval to proceed with Master Plan effort
- I would like someone else to take over the near term efforts
  - I'm not here enough to meet with people & we're under a time crunch
  - I've not been involved long enough to understand the specifics of the identified needs
  - The long-term effort is time consuming and a big project by itself – most counties have an employee assigned to the research and planning
  - We should work together to ensure efforts are complementary



Overview



Legend

- Parcels
- Roads
- City Labels

Date created: 3/26/2018  
Last Data Uploaded: 3/22/2018 9:42:27 PM



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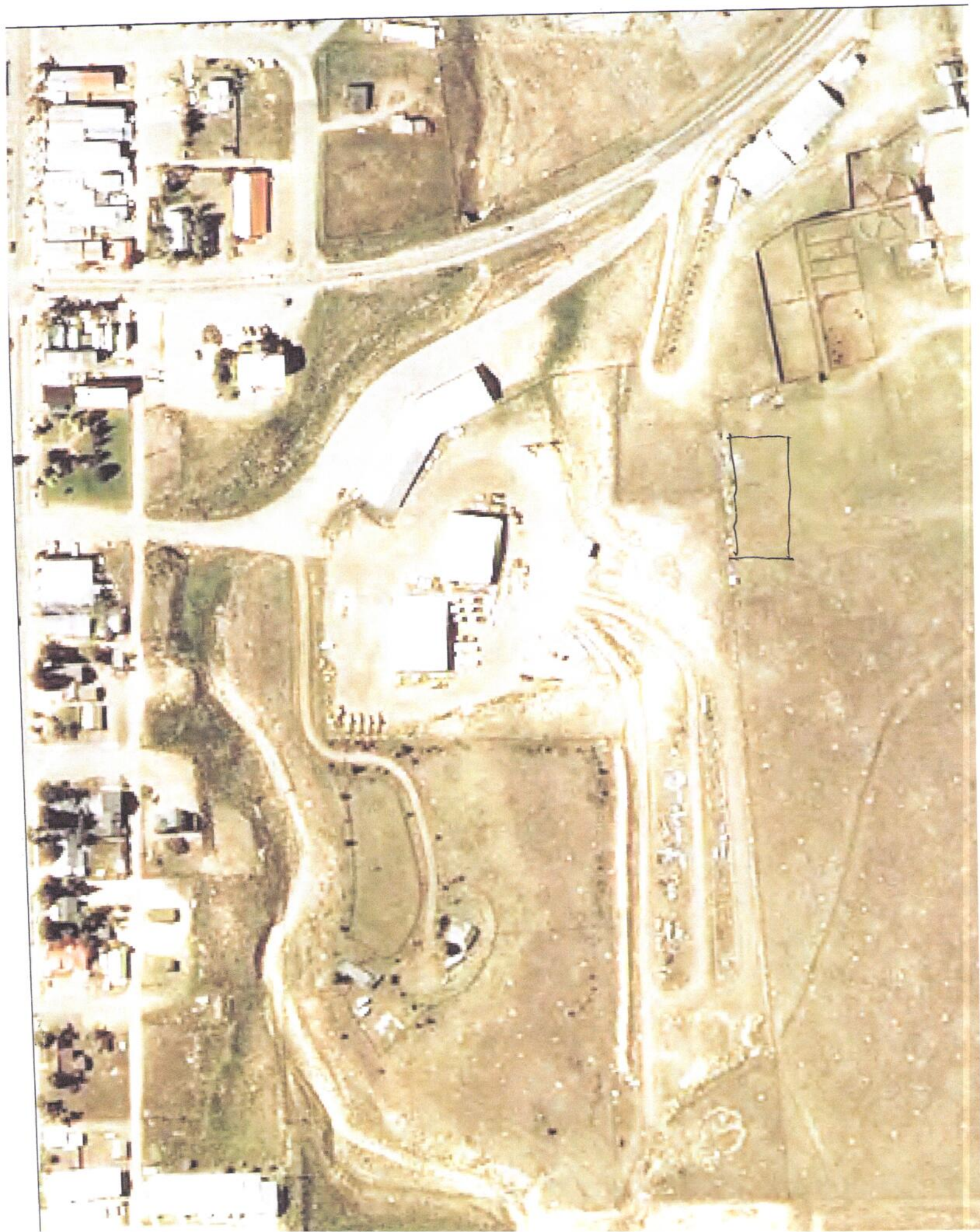
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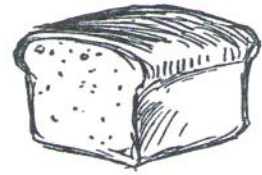
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④ Hartbauer, Brad









# ATTENTION:

## Custer County Residents!!

The valley is full of creative individuals and we want to help you show off your hard work!  
*We would like to invite you to join in the Open Class at this year's Custer County Fair!*



Some of the many classes include: baking, cake decorating, canned goods, crochet, quilting, leather craft, woodworking, jewelry, photography, gardening, ceramics, painting, and horticulture.

**It's FREE and ribbons will be awarded!!**

*Check-in your entry on Monday, July 16<sup>th</sup>, 2018 between 7am-9am. Your article will remain in the building on display throughout the fair. Pick up will be Monday, July 23<sup>rd</sup>, between 7am-9am. For more information contact the CC Extension Office at (719) 783-2514*





# Protest Form

I (we) have filed a protest:

Name(s): \_\_\_\_\_

I have witness(es) to <sup>my/our</sup> ~~your~~ protest?

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, please list ~~their~~ name(s) below:

\_\_\_\_\_  
\_\_\_\_\_

When and where did you see this alleged activity occur?

Location: \_\_\_\_\_

Time: \_\_\_\_\_

Date: \_\_\_\_\_

~~If your protest involves a specific exhibitor/animal, clearly state the name of the exhibitor, the animal division and the tag number. Please state what you are protesting in the following space:~~ <sup>project</sup> ~~if applicable~~ <sup>In detail</sup>

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Protest Form Continued

I (we) have read the PROTEST PROCEDURES <sup>in the fair book</sup> and understand that I (we) will be charged for all the expenses that are incurred if this accusation is found to be false.

Signature of Accuser(s):

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

\$50.00 protest fee was collected by: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

NOTE: \$50.00 protest fee will be returned to accuser(s) if accusation is found to be valid.



## Custer County Fair Board Grants Research

**Facilities Direct Loan & Grant Program – USDA:** This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings. Includes grants, loans, and loan guarantees.

<https://www.rd.usda.gov/programs-services/community-facilities-direct-loan-grant-program>

**Colorado Department of Local Affairs - Conservation Trust Fund:** Conservation Trust Fund monies are distributed to more than 400 eligible local governments: counties, cities, towns and special districts that provide park and recreation services in their service plans. Funding can be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. new conservation sites are defined as being interests in land and water, acquired after establishment of a conservation trust fund, for park or recreation purposes, for all types of open space, including but not limited to flood plains, green belts, agricultural lands or scenic areas, or for any scientific, historic, scenic, recreation, aesthetic or similar purpose.

<http://www.colorado.gov/cs/Satellite?c=Page&childpagename=DOLA-Main%2FCBONLayout&cid=1251591547558&pageName=CBONWrapper>

**Land and Water Conservation Fund:** This grant provide up to 50 percent reimbursement for outdoor recreation projects. Federal money is administered by the state in cooperation with the National Park Service.

<http://www.nps.gov/ncrc/programs/lwcf/index.htm>

**Colorado Health Foundation:** The Colorado Health Foundation has a Healthy Living focus – to ensure that every kid in Colorado has the opportunity to eat healthy and engage in physical activity.

[www.coloradohealth.org/fundingopportunitiesliving/](http://www.coloradohealth.org/fundingopportunitiesliving/)

**Boettcher Foundation:** The Boettcher Foundation makes capital grants to Colorado non-profits. One of the three key target categories is Community Enrichment. This includes grants in: Arts and Culture, Community and Multi-Use Facilities and Youth Development.

[www.boettcherfoundation.org/home/capital-grants](http://www.boettcherfoundation.org/home/capital-grants)

**El Pomar Foundation:** The El Pomar Foundation is a general purpose foundation that provides grants across a broad spectrum of focus areas. In recent years, El Pomar has increased its support of areas outside Colorado's Front Range.

[www.elpomar.org/what-we-do/grants](http://www.elpomar.org/what-we-do/grants)

**Gates Family Foundation:** Gates Family Foundation provides capital grants for comprehensive capital campaigns. Applicants should have commitments for approximately 30% of the funds needed to complete the project before submitting an application.

[www.gatesfamilyfoundation.org/apply](http://www.gatesfamilyfoundation.org/apply)



**Great Outdoors Colorado (GOCO):** GOCO provides funding through several programs. Their Local Government Parks and Recreation Mini Grants program provides grants for smaller projects costing \$60,000 or less for projects such as new park development and enhancing existing park facilities.

[www.goco.org/grants](http://www.goco.org/grants)

**Kerr Foundation, Inc.**

The Kerr Foundation, Inc. supports 501(c)3 organizations, programs and institutions that provide new or enhanced opportunity to those living in the granting area (includes all of Colorado), particularly the young.

[www.thekerrfoundation.org/guidelines.php](http://www.thekerrfoundation.org/guidelines.php)

**Helen K. and Arthur E. Johnson Foundation Capital/Special Projects Grants:**

Offers grants to projects that support community and social services, youth, health, seniors, education and civic and culture.

<http://www.johnsonfoundation.org/index.php/areas-of-interest/>

**Land and Water Conservation Fund** This grant provides up to 50 percent reimbursement for outdoor recreation projects. Federal money is administered by the state in cooperation with the National Park Service.

<http://www.nps.gov/ncrc/programs/lwcf/index.htm>

**Home Depot Building Healthy Communities Grant** Home Depot Grants support community development and improvement projects.

<http://corporate.homedepot.com/wps/portal/Grants>

**Aetna Foundation Targets Obesity**

Aetna Foundation is providing grants to fight Obesity and fund the education of communities through health literacy programs. [http://www.aetna.com/foundation/grants\\_reg/index.html](http://www.aetna.com/foundation/grants_reg/index.html)

**Hilton Hotel's Contribution Request Application** Hilton Charitable giving has a focus on youth programs and k-12 education.

[http://hiltonworldwide1.hilton.com/en\\_US/ww/fob/landing/App\\_Proc/index.do](http://hiltonworldwide1.hilton.com/en_US/ww/fob/landing/App_Proc/index.do)

**The Melinda Gray Ardia Environmental Foundation:** The mission of the Melinda Gray Ardia Environmental Foundation is to support educators in developing environmental curricula that integrate field activities and classroom teaching and that incorporate basic ecological principles and problem solving.

<http://www.mgaef.org/grants.html>

**L.L. Bean Conservation and Recreation Grants:** Based on L.L. Bean's heritage and ongoing commitment to ensuring quality outdoor experiences for our customers, we've chosen conservation and outdoor recreation as the primary focus of our corporate charitable giving program. We look to local, state, regional and national organizations to help our customers enjoy the outdoors in a responsible manner.

[http://www.llbean.com/customerService/aboutLLBean/charitable\\_giving.html?nav=ln](http://www.llbean.com/customerService/aboutLLBean/charitable_giving.html?nav=ln)

**American Academy of Dermatology: Shade Structure Grant Program:** The American Academy of Dermatology's Shade Structure Grant Program awards grants to public schools and non-profit organizations for installing permanent shade structures for outdoor locations that are not protected from the sun, such as playgrounds. Each grant is valued at up to \$8,000, which includes the structure and installation.

<https://www.aad.org/public/spot-skin-cancer/programs/shade-structure-program/shade-structure-grant-recipients>

**General Mills Youth Nutrition and Fitness Grants:** The General Mills Foundation, in partnership with the American Dietetic Association Foundation and the President's Council on Physical Fitness, developed the Champions for Healthy Kids grant program in 2002. Each year since inception, the General Mills Foundation awards 50 grants of \$10,000 each to community-based groups that develop creative ways to help youth adopt a balanced diet and physically active lifestyle.

<http://www.generalmills.com/corporate/commitment/champions.aspx>

**Youth Garden Grants:** National Gardening Association awards Youth Garden Grants to schools and community organizations with child-centered garden programs.

<http://grants.kidsgardening.org/2015-youth-garden-grant-0>

**Richard C. Bartlett Environmental Education Awards:** The Richard C. Bartlett Environmental Education Award is awarded annually to an outstanding educator who has successfully integrated environmental education into his or her daily education programs. The award is given to an educator who can serve as an inspiration and model for others. A \$5,000 cash award is provided for the recipient to continue their work in environmental education.

<http://www.neefusa.org/bartlettaward.htm>

**The Kresge Foundation Grant (KRESGE):** Grants are provided for the construction of facilities, renovation of facilities, purchase of major equipment, and purchase of real estate.

<http://www.kresge.org/>

**Crowd Funding:** Online resources used to obtain donations.

<https://www.gofundme.com>

<https://myevent.com>

**Private Funding:** Local fund raising is a key component of a community's funding strategy. For small elements of the recreation master plan, a civic organization, club, or individual may be willing to donate



funds and/or labor. Involving the youth in some aspect of implementing the plan will not only build a sense of ownership of the project, it will also reduce chances for vandalism. There are many community fund raising activities that can be included, such as block parties, selling bricks with donors' names on them, silent auctions, special events, local artwork sold as notecards, a spa day for women, outdoor vacation packages that are donated by local companies...the list goes on. A small college generated 100 fund raising ideas for students that you can find on this site:

<http://services.juniata.edu/osa/100FundraisingIdeas.html>

**General Fund Tax Support:** Many county parks and recreation facilities are funded in part from the County General Fund. These funds are sourced from a combination of property tax and sales tax, as well as various fees and charges.

**Development Impact Fees:** Development impact fees are one-time charges imposed on development projects at the time of permit issuance to recover capital costs for public parks facilities needed to serve new developments and the additional residents, employees, and visitors they bring to the community. State laws, with a few minor exceptions, prohibit the use of impact fees for ongoing maintenance or operations costs.

**User Fees:** User fees are charged for a variety of individual or group uses. Examples of user fees employed by other counties include:

- Fairgrounds facility rentals
- Recreational program fees
- Booth Lease Space for vendors during Fair, special events and tournaments
- Special use permits for large, special events
- Admissions / Ticket Sales
- County Fair exhibitor and/or camping fees

**Volunteer Programs:** Programs supported by the residents, businesses, and/or organizations who are interested in and / or regular users of the fairgrounds. These programs allow volunteers to actively assist in improving and maintaining the grounds, facilities, and the community in which they live. In addition, volunteers help to reduce the burden of hiring staff for certain activities, and aid in engaging the community in the operation of their park. Examples include:

- Friends associations
- Volunteers/In-kind services
- Adopt-a-Park
- Focused fundraising efforts
- Gifts/ Gift catalogs



# Appeal Form

I (we) have filed an appeal on the decision of a protest filed.

Name(s): \_\_\_\_\_

Protest Filed: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Time Filed: \_\_\_\_\_

Explain your grounds for appeal (i.e. new evidence, etc):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I (we) have read the APPEAL PROCEDURES and understand that I (we) will be charged for all the expenses that are incurred if this accusation is found to be false.

Signature of Accuser(s):

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

\$100.00 appeal fee was collected by: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

NOTE: \$100.00 protest fee will be returned to accuser(s) if accusation is found to be valid.

*In the  
Code of  
conduct*



# Investigator(s) Form

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I (we) have investigated a protest against the following individual(s):

Name of Exhibitor(s): \_\_\_\_\_

Animal Division: \_\_\_\_\_

Tag#: \_\_\_\_\_

Investigator(s):

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Investigator(s) Report and Decision:



# The Custer County Fair Board Bylaws

## ARTICLE I.

Name: The name of this organization shall be the Custer County Fair Board.

## ARTICLE II.

Objective: The objectives of this Board shall be for the benefit of the youth clubs in Custer County and ~~also~~ to promote the Custer County Fair.

## ARTICLE III.

Fair Buildings: The buildings are for the use of 4-H youth clubs, 4-H members and their <sup>advisers</sup> ~~adviser~~, FFA members and their adviser, the Fair Board and those connected with the Custer County Fair. Such buildings are not available for indiscriminate public use; however, the public may use the fairgrounds and its buildings with the permission of the Fair Board as authorized by the Custer County Commissioners. Buildings are owned by Custer County and will be maintained by Custer County and the Fair Board. *This excludes the saddle club building WWCSC & arena.*

## ARTICLE IV.

### Membership:

Section 1. Any person interested in participating and promoting the youth clubs of Custer County shall be considered eligible to be a member of the Fair Board. The application process is as follows:

- A. ~~Interested residents~~ *Review the letter of intent*  
~~Applicant~~ shall submit letter of intent to Fair Board which would include any qualifications or expertise that would enrich the fair board.
- B. ~~Fair Board will then discuss and vote on the applicant at the very meeting the application was submitted, if this is to fill a board vacancy.~~ *Recommendation*
- C. ~~Commissioners will review applicant's letter and the recommendation of the Fair Board and either approve or disapprove the appointment at their 1<sup>st</sup> January monthly meeting.~~

Section 2. The Fair Board ~~shall consist of any number of members, including but not restricted to:~~ *membership*

- A. At least a minimum of five adult members at large and not to exceed ~~sixteen~~, *eleven*
- B. A 4-H and/or FFA youth representative, 14-18 years of age, for a one (1) year term, "Ex officio"; *non-voting*
- C. ~~A 4-H Foundation Board representative to the Fair Board appointed by the 4-H Foundation "Ex Officio" - non-voting~~
- D. The Custer County FFA Advisor, "Ex officio"; *non-voting*
- E. The Custer County Extension Director, "Ex officio"; *non-voting*

Section 3. All "Ex officio" members are advisory positions only, are non-



Section 4.

voting members and are not subject to attendance requirements. Only the Custer County Commissioners have the authority to appoint individuals meeting the criteria set forth in Section 1 of Article IV to the Fair Board. Selection shall be made at the last annual Fair Board meeting for the following year's Fair Board new membership. Such appointments shall occur at the first regularly scheduled meeting of the Custer County Commissioners of the New Year. The Fair Board shall make such recommendations to the Commissioners as they deem appropriate regarding members of the Fair Board. A Fair Board officer shall provide such recommendations for presentation to the Commissioners in at their January meeting.

A. However, in the event of the removal, resignation or inability of a Fair Board member to complete his or her term during the year prior to the first regularly scheduled meeting of the Custer County Commissioners of the new year the Fair Board is authorized to accept applications for an individual meeting the criteria set forth in Article IV, Section 1 to the Fair Board and such replacement shall have all of the rights, duties and obligations of the other members of the Fair Board, including but not limited to the right to vote at regular or special meetings of the Fair Board.

B. Such appointment by the Fair Board applies only to a replacement of a member leaving his or her office during the year. No new members may come on to the Fair Board during the year, but if accepted by a majority of a quorum present at a Fair Board meeting shall be presented to the Custer County Commissioners.

Section 5.

Term of Fair board members. The term of each fair board member shall be three years. At the beginning of the term, those members will be recommended to the County Commissioners to be appointed at the first County Commissioner meeting of the year. Fair board members wishing to serve ~~more than two terms~~ must submit a written request to the fair board at the last scheduled fair board meeting of the year before their term is expired. ~~Such written request will be discussed without the requester present.~~ If the fair board accepts the request, then they will be recommended to the Commissioners in the January meeting for another 3 year appointment by a fair board representative. Not

*additional*

A. Anyone appointed to fulfill a vacancy during the year shall be allowed to complete that vacant members term upon the completion of the fair board application process in section 1. After the completion of the vacant members term the member shall be allowed to complete ~~an~~ additional ~~two~~ terms as recited in the above paragraph defining the term of Fair board members.



Section 6. The Fair Board shall be comprised of members selected with no regard given to sex, age, race, religion or discrimination of any manner.

ARTICLE V.

Officers: The Fair Board shall elect a President, Vice-President, Secretary and Treasurer. The election shall be held annually at each January meeting.

*from its members. Nominations from the floor with majority vote. Ex officio members may not hold office.*

ARTICLE VI.

Duties of Officers:

President: It shall be the duty of the President to preside at all meetings, to supervise the work of the Board, direct the work of its Officers and vote only in the case of a tie. President will cosign all checks issued by the Treasurer.

Vice-President: The Vice-President shall perform all duties of the President in his/her absence or in the event of the President's inability to act.

Secretary: Duties of the secretary shall be to record the actions of the Fair Board, provide copies of minutes of past meetings to the Fair Board, and to notify all members of future or special meetings. The Secretary shall also have the minute's book or computer files open and available for inspection by the Fair Board and general public. A copy of the minutes is available to the general public in the Extension office.

*shall maintain all fair board documents*

Treasurer: Duties of the Treasurer shall be to have custody of Fair Board and Sales Committee funds, receiving all monies and making expenditures authorized by the Fair Board. All records and accounts of cash receipts and disbursements shall be kept in written form and presented monthly to the Fair Board. These records must be maintained and ready for review and/or audit. The County Fund ledger must be maintained and kept separately from other funds. The ledger shall be open for inspection by any Fair Board member, County Commissioner, and the general public during regular business hours. Any Fair Board checks issued are to be signed by both the Treasurer and the Fair Board President.

ARTICLE VII:

Fair Board Operations: Meetings shall be held 10 times a year. Special meetings shall be held at such times and places as may be designated by